

**REFER TO ADVERTISEMENT IN THE TIMES OF INDIA AND THE DAILY  
EXCELSIOR DATED 27 APRIL 2022**

**ARMY PUBLIC SCHOOL RATNUCHAK PO GANGYAL JAMMU 180010**

EMAIL ID: armyschoolratnuchak0@gmail.com tele No.: 0191-2484690, 9796020452 Website:  
https://apsratnuchak.com/

**TENDER DOCUMENT**

1. APS Ratnuchak invites sealed tenders/quotations from experienced vendors/firms for the following :-
  - (a) Running of Branded Tuck Shop (Eat Point) in the School premises.
  - (b) Hiring of contractor for providing Security Guards (Watch & Ward staff).
  - (c) Printing of School Diary.
  - (d) Procurement of Sty items.
  - (e) Regd of Govt auth Vendor.
2. In case your firm is interested in applying /supplying the above, you are requested to forward your quotations in separate envelopes duly sealed and marked as Quotation for \_\_\_\_\_
  - (a) Quotations will be given for item/items exactly as per the nomenclature used by us.
  - (b) Items to be supplied will comply with the specifications.
  - (c) Quotations will be on the firm's printed letter head bearing the firm's GST No.
  - (d) All pages of the quotation will be signed by the authorised signatory of your firm will be affixed with the firm's official seal.
  - (e) Prices will be inclusive of GST.
3. Tenders/Quotations, duly sealed, will be dropped in a sealed box placed at APS Ratnuchak before 1400 hrs on 09 May 2022. No tenders/quotations will be accepted thereafter.
4. Date and time of opening of quotations by the purchasing committee will be uploaded on the school web site quoted above and also intimated on tele. Vendor representative may be present for the opening of the Tenders/quotations.
5. Clarifications regarding the tender/quotation may be sought on tele no. 0191-2484690 / 9796020452 prior to the due date and time.
6. Purchasing Committee reserves the right to reject any tender.
7. Submission of tender will imply the acceptance by the vendor of the terms and conditions given in this tender document.
8. **Acceptance of Items.** Items supplied will be accepted on verification of quantity.
9. **Payment Terms.** Payment will be made on certification of successful completion.

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**TERMS AND CONDITIONS FOR RUNNING OF BRANDED TUCK SHOP  
(EAT POINT) IN THE PREMISES OF  
ARMY PUBLIC SCHOOL RATNUCHAK**

1. A proper contract deed will be prepared on non-judicial paper of Rs. 10/- and signed between the successful tenderee and school authorities.
2. The rebate fixed will be paid by the party in advance through post date cheques for the period of contract.
3. Min amount of Rs. 20,000/- (Rupees Twenty thousand only) will be payable in advance to the school as security. The same will be in the form of DD.
4. For termination of contract one month notice is required by either parties entering the contract. If the contractor asks for termination of contract without notice the security deposit will be forfeited.
5. The rebate amount thus fixed will be reviewed every year.
6. The details of items to be sold in the Tuck Shop can be obtained from School.
7. In no case, the following items will be kept in the canteen :-
  - (a) Tobacco of any sort
  - (b) Pan
  - (c) Cigarette
  - (d) Chutki
  - (e) Bubble Gum
  - (f) Stationery items
  - (g) Any other intoxicating items
8. The contractor will maintain hygienic conditions in and around the canteen and of the personnel employed for servicing at all times. Should at any time this is violated the contract will be terminated by the school authorities.
9. The contract will be renewed after 11 months, subject to satisfactory services.
10. The persons working in the canteen will have their identity cards and no outsider will be allowed in or around the canteen.
11. The canteen will remain open during school hours only.
12. Maintenance of proper discipline in the canteen will be the responsibility of canteen owner.
13. Rent and allied charges shall be paid as per the bills raised by BSO of GE Kaluchak in time.
14. Rebate to be given for 11 months and not for Long Summer Vacations.
15. Upkeep, renovations and furnishing of the canteen will be the responsibility of the contractor after obtaining firm approval of the school authorities
16. A rate list duly approved by school will be displayed at all times.
17. The contractor will also provide under mentioned facilities in the canteen:-
  - (a) Deep Freezer.
  - (b) Oven/Food Warmer.
18. The contractor will provide police verification of all his employees, prior to commencement of the contract.

19. The contractor will provide the items specified by the School.
20. The contractor will ensure no spurious items and expiry dated items are kept/sold in School Tuck Shop.

(Signature of Contractor)  
Name and Address with Mob No